



An Interactive Town Hall Meeting with OEO

Dear Contractor:

The business world is constantly evolving, and dialogue between contractors and policymakers is now more important than ever. Over the last six years, the City of Cleveland's Office of Equal Opportunity (OEO) has made strides to advance "*Self Help*" as a strategy to increase contractor participation.

Through natural progression it is now time to once again engage the business community to learn how OEO can better serve you while meeting our mission. The Office of Equal Opportunity will host an interactive town hall meeting:

When: Monday, December 12, 2011
Time: 10:00am – 12:00 pm
Where: Burke Lakefront Airport
1501 North Marginal Rd. Cleveland, Oh 44114
(Parking for the event is free)

This event is designed to give contractors the opportunity to have your voices heard. It is the first in a series of events that OEO will host.

This initial meeting will be an information gathering meeting for OEO to serve as a template for ongoing strategizing to remedy the issues that are discussed.

Attached please find a registration form which includes space for you to write down the topic or situation that you would like to have discussed at the forum.

We look forward to meeting with you. Again, please confirm your participation by December 8, 2011. Should you require any additional assistance, please contact the office at 216-664-4152.

Sincerely,

Natoya J. Walker Minor
Chief, Public Affairs



City of Cleveland Mayor's Office of Equal Opportunity

Please join the Mayor's Office of Equal Opportunity Director, Natoya Walker Minor and her staff, as they host an Interactive Town Hall Meeting to provide information to our certified contractors as well as learn how OEO can better serve you.

What: Interactive Town Hall Meeting for certified CSB/MBE/FBE/LPE/SUBE Contractors

Where: Burke Lakefront Airport 1501 North Marginal Rd. Cleveland, Oh 44114
(Parking for the event is free)

When: Monday, December 12th, 2011 at 10:00am – 12:00pm

Registration Information

Company Name: _____

Contact Name: _____

Certified as: CSB MBE FBE LPE SUBE

To better serve you, in the space provided below, we are asking that you provide any questions/concerns you have regarding the OEO programs or with conducting business with the City of Cleveland. These questions will help us gauge the "hot" topics for the meeting. Please return the completed registration form to OEO@city.cleveland.oh.us or by mail to The Office of Equal Opportunity 601 Lakeside Ave. Room 335 Cleveland, Oh 44114 by December 8th, 2011. This form will serve as your RSVP.

If you have questions please contact 216.664.4152

Questions/Concerns