



GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



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| EFFECTIVE DATE: MARCH 1, 2002 | REVISED DATE: | NO. PAGES: 1 of 1 | NUMBER: 3.2.12 |
| SUBJECT: NEIGHBORHOOD MEETINGS | | | |
| ASSOCIATED MANUAL: | | RELATED ORDERS: | |
| CHIEF OF POLICE: <i>Edward Lohn, Chief</i> | | | |

PURPOSE: To ensure that Neighborhood Police District Commanders send officers to community meetings in their areas of patrol.

POLICY: The Cleveland Division of Police is committed to preventing crime by working in partnership with the city’s residents, merchants, clergy, and government agencies. Division presence at community meetings promotes cooperation and trust and may significantly deter criminal activity.

PROCEDURES:

- I.** When a member of a Bureau, District, Section or Unit receives a request for a representative from the Division to attend a community meeting, the member who receives the request shall complete a “Notice of Meeting Planned” form. (Appendix).
- II.** The completed form shall immediately be faxed or forwarded to the District Commander responsible for the area.
- III.** The District Commander who receives the notice shall direct the Patrol Captain to assign the uniformed officers who patrol that area to attend the meeting. If this is not possible other district personnel may be assigned.
- IV.** Officers assigned to community meetings shall participate in the discussion and problem solving of neighborhood issues.
- V.** The “Daily Duty Report” and/or “Supervisor Daily Report” shall note attendance and related information about the event.

EFL/TAH/LM/pmz
Policy & Procedures Unit
Appendix