



CLEVELAND DIVISION OF POLICE

GENERAL POLICE ORDER



EFFECTIVE DATE: FEBRUARY 12, 2021	CHAPTER: 4 - Field Operations	PAGE: 1 of 2	NUMBER: 4.02.04
SUBJECT: CLEVELAND POLICE AUXILIARY OFFICER PROGRAM			
CHIEF: <i>Calvin D. Williams, Chief</i>			

Substantive changes are italicized

PURPOSE: To provide a means for interested citizens to become directly involved in their community through public service in a voluntary law enforcement program.

POLICY: *It is the policy of the Cleveland Division of Police* to utilize the services of Police Auxiliary Officers for the benefit of the community and to relieve police officers of tasks better suited for trained civilians to handle.

PROCEDURES:

I. *Police Auxiliary Officer Program General Guidelines*

- A. The Police Auxiliary Officer Program is open to adults over the age of 18 years with a high school diploma or G.E.D.
- B. Police Auxiliary Officers (PAO) operate unarmed and without arrest powers.
- C. PAOs are ordinarily assigned to the area in which they live.
- D. *The Division of Police provides training, uniforms, and equipment.*

II. Police Auxiliary Officer Duties

- A. PAOs assist the police and community by patrolling local neighborhoods.
- B. PAOs are equipped with 800 MHz radios which monitor the Police Districts, Traffic, and Special Events channels and may be dispatched to:
 - 1. Assist in securing the scenes of downed power lines, flooded roads, vehicle tows, and special events.
 - 2. Support patrol officers in any other manner to enable officers to respond to higher priority assignments.

III. *Duty Hours and Reporting*

- A. PAO patrol and duty hours may vary and shall be determined by the Bureau of Community Relations Commander.
- B. PAOs shall notify the Communications Control Section (CCS) when reporting on duty and off duty via telephone (216) 623-5723 primary line or (216) 621-1234 secondary line, and

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inform CCS of the number of units and PAOs that are available. The information will then be routed to the appropriate dispatcher as an “Info No Dispatch” event.

IV. PAO Requests

- A. Officers may contact PAOs through the Auxiliary Police Talk Group or via the CCS supervisor, with sector supervisor approval. When PAOs are requested to respond, they shall notify the Auxiliary Police Unit (APU) coordinator of the request.
- B. If no PAOs are on duty, the sector supervisor will determine if an emergency call-up is necessary and notify CCS. A CCS supervisor shall page the on-call APU coordinator and request a PAO response. The APU coordinator shall maintain an on-call list of PAOs.
- C. The APU coordinator shall contact one or more PAOs and instruct any available to respond. The APU coordinator shall notify CCS of the status of a response.
- D. The sector supervisor shall monitor and direct the activities of the PAOs on the scene of any incident.

THIS ORDER SUPERSEDES ANY PREVIOUSLY ISSUED DIRECTIVE OR POLICY FOR THIS SUBJECT AND WILL REMAIN EFFECTIVE UNTIL RESCINDED OR SUPERSEDED.