



City of Cleveland
Frank G. Jackson, Mayor

Department of Public Health

75 Erieview Plaza, 2nd Floor
Cleveland, Ohio 44114-2080
216/664-2324
www.clevelandhealth.org

February 12, 2016

The City of Cleveland Department of Public Health is seeking to enhance its capacity to complete public health lead investigations and combination lead paint inspections/risk assessments; and is soliciting a Request for Qualifications (RFQ) from qualified firms/individuals willing to perform these investigations in accordance with Chapter 3701-30 of the Ohio Administrative Code (OAC) and HUD guidelines. **Qualified firms must hold each of the following certifications/licensures:** Registered Sanitarian (RS), Lead Risk Assessor (LRA), and Public Health Lead Investigator (PHLI).

Public health lead investigators must be licensed as a lead risk assessor in the state of Ohio. In addition, public health lead investigators must also be a Registered Sanitarian or Sanitarian-In-Training registered with the State Board of Sanitarian Registration. Public health lead investigators must comply with Ohio licensure requirements and maintain a lead risk assessor license according to Chapter 3701-32 of the OAC.

Scope of Service:

The Cleveland Department of Health (CDPH) expects the following deliverable services:

- The Consultant shall conduct public health lead investigations and public health lead paint inspections/risk assessments, in accordance with Chapter 3701-30 of the Ohio Administrative Code (OAC) and HUD guidelines.
- The Consultant shall complete a comprehensive questionnaire on a form prescribed by the Ohio Department of Health
- The Consultant shall conduct a visual assessment of the residential unit, childcare facility or school; utilize an X-ray fluorescence (XRF) analysis of paint on or in:
 - a. Interior surfaces, exterior surfaces, and common areas of the residential unit, child care facility, or school; and
 - b. Attached or unattached structures located within the same lot line as the residential unit, child care facility, or school, including garages, play equipment and fences
- The Consultant shall take targeted environmental samples, to determine if the residential unit, child care facility or school is a possible source of the lead poisoning. The targeted environmental samples include the following:
 - a. Dust samples, for analysis, as appropriate, from the following areas including porches and other exterior living areas as defined in rule 3701-32-01 of the Administrative Code, kitchens, bedrooms, living rooms, and diningrooms

- b. Soil samples, for analysis, as appropriate from bare soil surfaces on play areas, the drip line of the residential unit, child care facility or school, and the yard
- The Consultant, upon conclusion of the public health lead investigation, shall prepare a completed public health lead investigation report using current ODH approved templates and a lead hazard order in accordance with rule 3701-30-09 of the Ohio Administrative Code.
 - The Consultant shall complete all necessary paperwork and reports in accordance with the Ohio Department of Health guidelines.

Required Qualifications:

- 1) State of Ohio licensures: RS, LRA, and PHLI
- 2) Experience performing public health lead investigations and lead inspections/risk assessments in accordance with Chapter 3701-30 of the Ohio Administrative Code and HUD guidelines
- 3) Sanitarian-In-Training (SIT) will be accepted in lieu of RS

Required Equipment:

XRF Machine (Preferred)

Please include the following items in your quote for service:

Statement of Qualifications including: *(Please include the requested information for each individual in your firm who will conduct public health lead investigations.)*

- Resume
- Experience
- Registered Sanitarian License Number
- Current Risk Assessor's License Number
- Proof of Registered Sanitarian/Sanitarian-In-Training Registration, license number
- Valid Driver's License
- Level of expertise in this matter
- Ability to meet the requirements of the RFQ
- Proposed Services
- Fee Structure

Requests for Clarification or Interpretation:

If you find discrepancies or omissions in this RFQ or if the intended meaning of any part of this RFQ is unclear or in doubt, please **email** requests for clarification or interpretation to Patrick Cusick at Pcusick@city.cleveland.oh.us. Requests must be received no later than 4:00 p.m. EST Tuesday, February 23, 2016.

Submissions:

Please return the required documentation no later than 12:00 Noon EST Wednesday, March 2, 2016, to the below address or email:

Cleveland Department of Health

Attn: Patrick Cusick

75 Erievue Plaza, 3rd Floor

Cleveland, Ohio 44114

(216) 664-4135

Pcusick@city.cleveland.oh.us